

TCNJ BBQ PERMIT APPLICATION

INSTRUCTIONS

This form is not intended to be used by outside vendors. Microwaves, cooking indoors and "Sterno" heating cans do not require permit. This Form is intended to be completed by TCNJ Event Planners for events that plan to use propane or charcoal grills, deep fryers and/or any open flame producing cooking appliances on The College of New Jersey Campus. Please submit this form to the Office of Occupational Safety & Environmental Services (OSSES) via email at DeitchB@tcnj.edu or via fax at (609) 637-5125 at least 3 weeks prior to the date of your event.

EVENT INFORMATION

Name of Event:

Associated TCNJ Organization:

Name of Individual Competing This Form:

Phone Number:

Expected number of Guests at Event:

Date(s) of Event:

Rain Date(s) of Event:

Location of Event:

Description of Event (Purpose, activities, etc.):

COOKING APPLIANCE INFORMATION

Please attach: Drawings/diagrams of proposed Appliance Locations.

Note: Please be advised that cooking, deep fryers, and cooking with grease laden vapors is not permitted underneath tents. If there will be tents greater than 30 feet on either side at the event, you need to fill out a Tent Permit Application. The Tent Permit Application can be found on the OSSES Website at www.oses.pages.tcnj.edu

Appliance Type 1:

Number of Appliances of this Type at the Event:

Date of Appliance Installation:

Date of Appliance Removal:

Preferred Inspection Date:

Appliance Type 2:

Number of Appliances of this Type at the Event:

Date of Appliance Installation:

Date of Appliance Removal:

Preferred Inspection Date:

Appliance Type 3:

Number of Appliances of this Type at the Event:

Date of Appliance Installation:

Date of Appliance Removal:

Preferred Inspection Date:

PAYMENT INFORMATION

The New Jersey Division of Fire Safety charges a \$42.00 Application Fee + Processing Fee of \$1.80 (subject to change). A journal entry will be processed in association with the application. Please provide TCNJ Account Chart Fields and the name of an individual from your department that should be made aware of the journal entry submission:

Fund:

Class:

Department:

Program:

Account Number:

Contact: